

San Antonio Public Library
Monthly Operating Statement
October 1, 2020 to September 30,2021
Percent of FY Elapsed: 100%

	REVISED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021
City General Fund--Personnel Services					
Car Exp Allowance	18,000	18,000	-	-	100%
Cell Phone Reimburse	5,400	3,900	-	1,500	72%
Civ Cloth/Boot Allowance	-	2,250	-	(2,250)	
Civil Actv Healthcr	2,655,681	2,655,681	-	-	100%
Def Comp-Executives	20,412	20,735	-	(323)	102%
FICA & Medicare Exp	1,543,012	1,336,364	-	206,648	87%
Hol.Pay-Hourly Sal.	-	6,828	-	(6,828)	
Language Skill Pay	39,000	35,400	-	3,600	91%
Life Insurance	16,503	10,939	-	5,564	66%
Overtime Salaries	1,737	216	-	1,521	12%
Pers Leave Buy Back	199,688	349,457	-	(149,769)	175%
Regular Salaries	20,052,784	17,552,277	-	2,500,507	88%
Retiree Hlth Assess	441,842	441,842	-	-	100%
Retiree Payout Sal	-	45,484	-	(45,484)	
Retirement Exp	2,026,388	1,939,352	-	87,036	96%
Salary Turnover Targ	(2,062,954)	-	-	(2,062,954)	0%
Shift Differential	19,300	21,819	-	(2,519)	113%
Temp FICA & Medicare	-	1,018	-	(1,018)	
Temporary Salaries	-	12,398	-	(12,398)	
Total General Fund Personal Services	24,976,793	24,453,962	-	522,831	98%
City General Fund--Contractual Services					
Adv and Publications	11,450	6,042	-	5,408	53%
Alarm and Sec. Serv.	65,055	144,583	11,796	(91,324)	240%
Binding & Printing	52,585	20,890	-	31,695	40%
Cleaning Services	1,239,747	989,868	-	249,879	80%
Computer Software Maint.	521,604	533,276	-	(11,672)	102%
Contractual Services	943,903	781,661	-	162,242	83%
Credit Card Fees	24,000	1,019	-	22,981	4%
Disposal Services	-	377	-	(377)	
Education - Classes	3,623	-	-	3,623	0%
Fees to Prof Contr.	766,411	1,142,644	-	(376,233)	149%
Freight and Storage	31,817	1,081	-	30,736	3%
Mail and Parcel Post	14,526	26,094	-	(11,568)	180%
Maint - Buildings	963,335	1,106,215	17,138	(160,018)	117%
Maint & Rep - Cmrcl	3,393	14,380	-	(10,987)	424%
Maint. - M&E	40,420	6,567	-	33,853	16%
Maint.- Repair Auto	12,595	22,966	-	(10,371)	182%
Membership Dues	15,300	14,928	-	372	98%
Other Contract Svcs	23,000	24,814	-	(1,814)	108%
Participation-Booth Fees	-	60	-	(60)	
Public Copy/Print	306,218	239,868	-	66,350	78%
Rental of Equipment	5,000	8,344	-	(3,344)	167%
Rental Office Equipment	9,000	10,842	-	(1,842)	120%
Rental of Facilities	-	1,058	-	(1,058)	
Subscriptions to Computer Svcs	252,711	210,728	-	41,983	83%
Temporary Services	123,262	148,561	-	(25,299)	121%
Transportation Fees	89,485	92,490	-	(3,005)	103%
Travel-Official	500	-	-	500	0%
Total General Fund Contractual Services	5,518,940	5,549,357	28,934	(59,351)	101%
City General Fund--Commodities					
Clothing and Linen	6,092	5,919	-	173	97%
Computer Software	45,634	-	-	45,634	0%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	4,305	-	(4,305)	
Janitorial Supplies	36,452	39,408	-	(2,956)	108%

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Library Materials	184,257	81,904	638	101,716	45%
Library Resources	5,192,944	4,946,966	350,000	(104,022)	102%
M&R Material Bldg/Imp	60,854	39,974	-	20,880	66%
M&R Material Mach/Eq	28,608	16,481	15,538	(3,411)	112%
M&R Parts Automotive	7,741	10,899	-	(3,158)	141%
Office Supplies	135,877	110,652	-	25,225	81%
Other Commodities	53,000	46,954	27,147	(21,101)	140%
Total General Fund Commodities	5,752,459	5,303,461	393,323	55,675	99%
City General Fund Other Expenditures					
Automotive Admin Chg	1,584	1,584	-	-	100%
Build. Maint. Chg	264,444	264,444	-	-	100%
Gas and Electricity	970,063	972,941	-	(2,878)	100%
General Liab. Assess	96,483	96,483	-	-	100%
Mail & Delivery Svcs	10,890	10,890	-	-	100%
Unemploy Comp Assess	1,457	1,457	-	-	100%
Motor Fuel and Lub.	15,384	22,297	-	(6,913)	145%
Rent of City Equip. (Vehicle Replacement Fund)	38,388	38,388	-	-	100%
Water and Sewer	312,511	228,251	-	84,260	73%
Workers Comp Assess	52,254	52,254	-	-	100%
Total General Fund Other Expenditures	1,763,458	1,688,989	-	74,469	96%
City General Fund Scheduled Line Items					
CAP Admin Cost-Dir	-	1,870	-	(1,870)	
CAP Admin Cost-Indir	-	895	-	(895)	
Cell Phone Services	7,227	7,519	-	(292)	104%
Communications Radio	-	861	-	(861)	
Interfnd Transf Out	138,106	138,106	-	0	100%
IT Assessment Fee	2,090,180	2,090,180	-	-	100%
Procurement Fee	172,507	172,507	-	-	100%
Wireless Data Communications	1,754	2,684	-	(930)	153%
Total General Fund Scheduled Line Items	2,409,774	2,414,622	-	(4,848)	100%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	215,831	83,554	209,669	(77,391)	136%
Cap<5000 - Furn & Fix	178,886	201,362	3,288	(25,764)	114%
Cap<5000 - M&E Other	77,867	6,896	47,521	23,450	70%
Cap<5000 - PC Replct	933,236	215,079	696,259	21,898	98%
M&E (Budget Only)	115,000	-	-	115,000	0%
Total General Fund Capital Outlay	1,520,820	506,890	956,737	57,193	96%
Total City General Fund	41,942,244	39,917,282	1,378,993	645,969	98%
2021 Major Gifts					
Friends of the Library	30,000	5,413	7,669	16,918	44%
Friends of the Library-FY20 Carryforward	37,900	24,683	8,500	4,717	88%
Library Foundation	233,490	133,666	93,818	6,005	97%
Library Foundation - FY20 Carryforward	20,802	14,104	1,170	5,528	73%
Total 2021 Major Gifts	322,192	177,866	111,158	33,169	90%